



The American Express® Corporate Card program

Put your company in a better position.

The American Express Corporate Card program is designed to help your company work smarter and save money.

REAL BUSINESS. REAL SOLUTIONS.®

How can your company better manage its expenses? You don't need a team of consultants – all you need is better tools. The American Express Corporate Card program offers a portfolio of benefits that can help your company meet its expense management objectives.

MAXIMIZE CONTROL

- **Manage corporate spending more effectively.** Help gain greater control over expenses with a single payment system to capture all of your spending in one place.
- **Increase administrative efficiencies.** Help improve employee productivity by implementing online reporting, program management and reconciliation tools to automate the expense process.
- **Minimize financial risk/liability.** Customize your program with flexible controls to help reduce delinquencies, credit losses and out-of-policy spending by employees.

DRIVE SAVINGS

- **Improve terms with suppliers.** Use comprehensive spending data to get a holistic view of your expenses, and then leverage that information to help negotiate better rates with vendors.
- **Receive hard dollar savings.** With the American Express®/ Business ExtrAA® Corporate Card, your company can receive cash back on American Airlines fares, as well as earn company-level travel awards.¹
- **Earn rebates on everyday business expenses.** Benefit from cash rebates on hotels, car rentals, restaurants, conferencing, gifting and more through the Savings at Work® program.²

BENEFIT EMPLOYEES

- **Reward them.** The Membership Rewards® program³ enables Cardmembers to earn points toward airline tickets, hotel stays and more.
- **Help make employees' lives easier and ensure their peace of mind.** Cardmembers benefit from Card replacement services, door-to-door Business Travel Accident Insurance⁴, 24-hour customer service and emergency support around the globe.
- **Simplify expense reconciliation.** Employees can quickly track and reconcile their own transactions, dispute charges, complete expense reports, and more – online.

MANAGE GLOBALLY

- **Leverage globally consolidated spending data.** Simplify and enhance the reporting, analysis and management of worldwide spending through access to a universal set of transaction data.
- **Access a broad range of solutions to help you manage your expenses wherever you do business.** The American Express Corporate Card is accepted at millions of merchants and by all major airlines, hotels and car rental companies.

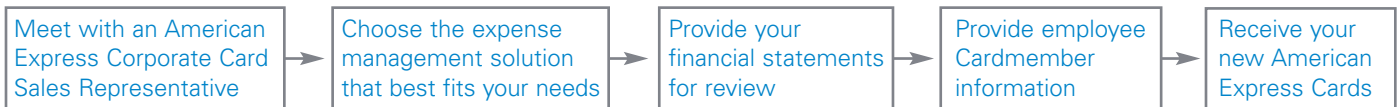
“The Platinum Card® from American Express has offered my company the partnership we needed for the past three years. With an unsecured line of credit, our accounts payable department has noticed much less stress in cash flow management. Furthermore, we earn points for everyday business spending which adds to the success of our employee incentive program.”

*Terry Barnes
President/Founder
Professional Medical, Inc.*

LEARN MORE

American Express expense management solutions can help your company work more efficiently and save money with a range of built-in billing, reconciliation, reporting and program management tools, as well as exceptional Cardmember benefits. For more information, please contact your American Express Corporate Card representative.

NEXT STEPS



Terms and Conditions

- 1 **American Express® / Business ExtrAA® Corporate Card Rebate:** Rebate is earned on base published flown airfare only (does not include taxes, discounts, surcharges and fees) and is paid quarterly. To qualify, flights taken must be both marketed and operated by American Airlines, American Eagle® or AmericanConnection® carriers (codeshare flights do not apply) and flights for which American Airlines appears as the merchant of record. American Eagle® service is operated by American Eagle Airlines, Inc., or Executive Airlines, Inc., which are wholly owned by American Airlines' parent company. AmericanConnection® service is operated by Trans States Airlines, Inc., Chautauqua Airlines, Inc., or RegionsAir, Inc., which are independent contractors. Clients are eligible to earn rebates only on the first \$1,000,000 of flown revenue in a calendar year that is purchased using the Card. Rebate will be 4% if company does not have an American Airlines negotiated discount program and does not book travel using a travel agency discount program. Rebate will be 1% if company has an American Airlines negotiated discount program or books travel using a travel agency discount program. Business ExtrAA® program is subject to change, for complete details, visit www.BusinessExtrAA.com To receive rebates, Business ExtrAA® bonus points and Savings at WorkSM benefits, charges must be made to a qualifying American Express®/Business ExtrAA® Corporate Card account in good standing.
- 2 **Savings at Work:** To receive the savings, all purchases made through the Savings at Work program must be charged to a qualifying American Express Corporate Card, Corporate Purchasing Card or The American Express®/ Business ExtrAA® Corporate Card. To qualify for discounts, a company must be a mid-size client of American Express in good standing. Not all companies are eligible for every offer. Participation and offers are subject to change without notice. Some partner offers may not be combinable with existing company discounts. Rebates will be determined at year end and dispersed to companies directly. Clients have the ability to opt-out of Savings at Work offers and participation in the program by calling 877-207-1098 to opt out. American Express reserves the right to amend, alter, or terminate the program in its sole discretion at any time without notice. Offers from Partners are subject to the Partners' terms and conditions. American Express, the American Express logo and www.americanexpress.com are registered trademarks of American Express Corporation. American Express is not liable for goods and services provided by the Partners in this program.
- 3 **Membership Rewards Program.** Enrollment required. Annual program fee to enroll only a Corporate Card is \$75. Some Corporate Cards are not eligible for enrollment. Participating Membership Rewards partners and available rewards are subject to change without notice. Eligibility is based upon company's participation in the Membership Rewards program.
- 4 **Business Travel Accident Insurance:** Coverage for BTAI subject to terms, conditions, and exclusions of Policy 6477-82-04. Coverage underwritten by Federal Insurance Company (a member insurer of the Chubb Group of Insurance Companies), 15 Mountain View Road, Warren, New Jersey, 07059.